

**KELLY NGO SIEW PENG**

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**EDUCATION**

<b>SINGAPORE MANAGEMENT UNIVERSITY</b>	<b>May 2017</b>
<b>Master of Professional Accounting GPA 4.0</b>	
<b>National Institute of Education (NIE)</b>	<b>May 1996</b>
• <b>Postgraduate Diploma in Education</b> with Distinction	
<b>National University of Singapore</b>	<b>May 1993</b>
• <b>Bachelor of Business Administration</b> with First Class honours	

**EXPERIENCE**

<b>SMU</b>	<b>July 2023 – Present</b>
<b>Senior Lecturer</b>	
• Teaching: Financial Accounting to undergraduates (ACCT101/111) and postgraduates (ACCT611), Management Account to undergraduates (ACCT 102/112) and Advanced Financial Accounting to undergraduates (ACCT335).	
• Providing academic counselling and support to students at risk (academic notice).	
• Speaking at SOA outreach events.	
<b>SMU</b>	
<b>Adjunct Lecturer</b>	<b>May 2019 – June 2023</b>
<b>KAPLAN SINGAPORE</b>	<b>May 2012 – May 2023</b>
<b>Freelance Lecturer</b>	
• Taught the advanced financial reporting course in the Singapore CA foundation program.	
• Planned and delivered the financial accounting (F3), finance (F9) papers in the ACCA programme, the financial reporting (FR) paper for CPA Australia.	
• Wrote materials for ACCA and SCA program, and for Kaplan blended learning videos and online interactive modules.	
• Collaborated with fellow lecturers on developing teaching materials and writing assessments.	
<b>ASCENSIA ACADEMY</b>	<b>May 2007 - March 2012</b>
<b>Subject Coordinator</b>	
• Taught Principles of Accounts at 'O' levels and Secondary Mathematics.	
• Organized student activities including orientations and bonding camps.	
<b>MINISTRY OF EDUCATION</b>	<b>July 1996 - April 2007</b>
<b>Teacher/Subject Coordinator</b>	
• Taught 'A' levels Management of Business and Principle of Accounts, 'O' levels Principles of Accounts, Lower Secondary Mathematics.	
• Prepared annual work plans, appraisal reports, budget proposals for the department.	
• Worked with Singapore's network of accounting teachers to compile examination resources	
• Guided the student council and developed team building and leadership skills in students, headed committees such as Speech Day and took charge of co-curricular activities such as the School Band and Basketball.	
<b>MAYBANK SINGAPORE</b>	<b>May1993- February 1995</b>
<b>Accounts Manager</b>	
• Managed a portfolio of corporate clients in corporate loans department.	
• Seconded to study and propose workflow in the systems and productivity department.	

**ADDITIONAL**

- Language proficiency: Fluent in English & Mandarin
- Member of CPA Australia

